

CE Credits - General Program Information

The Hawaii Psychological Association (HPA) is approved by the American Psychological Association to sponsor continuing education for psychologists. The Hawaii Psychological Association maintains responsibility for its sponsored programs and their contents. Participants will be provided with documentation of CE credits.

Important Notice: Those who attend the workshops and complete the HPA evaluation form will receive continuing education credits. Please note that APA CE rules require that we only give credit to those who attend the entire workshop.

1. To be eligible to receive a continuing education letter of attendance for credit, a participant must attend the entire institute or workshop that is offered for credit.
2. No partial credit will be given.
3. Credit will not be granted to registrants who are more than 15 minutes late, are absent for more than 15 minutes during a session, or depart more than 15 minutes early from a session.
4. To receive credit, a participant must sign the sign-in/sign-out sheet for each segment of an offering where sign-in/sign-out is required for attendance.
5. Credit will not be granted to registrants who do not submit a completed, signed evaluation form at the end of the session.
6. It is the responsibility of registrants to comply with these requirements. HPA staff does not have the authority to waive this policy.

Where there is the potential for stress resulting from material being presented, participants will be informed of this in the advertisement of the workshop, and at the time of the offering of the workshop or the material to be presented. Each participant will be given the opportunity to absent herself/himself from that section of the workshop without jeopardizing his or her complete attendance requirement. Should the potential for stressful material exist throughout the activity, in a significant degree, the participant will be informed and may choose to not attend the workshop, in which case all costs will be refunded to the participant.

Complaints:

Participants may file a complaint directly with the CE Administrator, Hawaii Psychological Association, P.O. Box 833, Honolulu, Hawaii 96808. If resolution is not satisfactory at this level, the complaint is brought to the attention of the CE Committee and/or the President of the Hawaii Psychological Association.

Who should attend the CE workshops:

The workshops will be beneficial for psychologists, physicians, psychiatrists, physician assistants, social workers, marriage & family therapists, nurses, counselors, CSAC counselors and other allied health care professionals. Information provided in the workshops will also be helpful for members of other professions and agencies.